

PROVENA FOODS INC  
Form 10-Q  
May 24, 2004  
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# SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

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## Form 10-Q

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QUARTERLY REPORT PURSUANT TO SECTION 13 OR 15(d) OF  
THE SECURITIES EXCHANGE ACT OF 1934

FOR THE QUARTER ENDED MARCH 31, 2004

Commission File Number 1-10741

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## PROVENA FOODS INC.

(Exact name of registrant as specified in its charter)

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California  
(State or other jurisdiction of incorporation or organization)

95-2782215  
(I.R.S. employer identification number)

5010 Eucalyptus Avenue, Chino, California  
(Address of principal executive offices)

91710  
(ZIP Code)

(909) 627-1082

(Registrant's telephone number, including area code)

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Indicate by checkmark whether the registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days. Yes ☒ No ☐

Indicate by check mark whether the registrant is an accelerated filer (as defined in rule 12b-2 of the Exchange Act). Yes ☐ No ☒

The number of shares of Provena Foods Inc. Common Stock outstanding as April 29, 2004 was:

**Common Stock 3,359,706 shares**

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**PROVENA FOODS INC.**

Form 10-Q Report for the First Quarter Ended March 31, 2004

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**Table of Contents****PART I. FINANCIAL INFORMATION****ITEM I. FINANCIAL STATEMENTS****PROVENA FOODS INC.**

## Condensed Statements of Operations

(Unaudited)

|                                                     | <b>Three Months Ended</b> |             |
|-----------------------------------------------------|---------------------------|-------------|
|                                                     | <b>March 31,</b>          |             |
|                                                     | <b>2004</b>               | <b>2003</b> |
| Net sales                                           | \$ 12,318,552             | 9,012,341   |
| Cost of sales                                       | 11,848,906                | 7,995,233   |
| Gross profit                                        | 469,646                   | 1,017,108   |
| Operating expenses:                                 |                           |             |
| Distribution                                        | 504,581                   | 404,806     |
| General and administrative                          | 504,187                   | 479,408     |
| Operating income (loss)                             | (539,122)                 | 132,894     |
| Interest expense, net                               | (123,392)                 | (109,388)   |
| Other income, net                                   | 65,617                    | 87,176      |
| Earnings (loss) before income taxes                 | (596,897)                 | 110,682     |
| Income tax expense (benefit)                        | (236,200)                 | 44,000      |
| Net earnings (loss)                                 | \$ (360,697)              | 66,682      |
| Earnings (loss) per share:                          |                           |             |
| Basic                                               | \$ (.11)                  | .02         |
| Diluted                                             | \$ (.11)                  | .02         |
| Shares used in computing earnings (loss) per share: |                           |             |
| Basic                                               | 3,219,047                 | 3,157,764   |
| Diluted                                             | 3,219,047                 | 3,157,764   |

See accompanying Notes to Condensed Financial Statements.

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### PROVENA FOODS INC.

#### Condensed Balance Sheets

(Unaudited)

|                                                                                                                           | March 31,<br>2004 | December 31,<br>2003 |
|---------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------|
| <u>Assets</u>                                                                                                             |                   |                      |
| Current assets:                                                                                                           |                   |                      |
| Cash and cash equivalents                                                                                                 | \$ 114,940        | 83,094               |
| Accounts receivable, less allowance for doubtful accounts of \$0 at 2004 and 2003                                         | 4,001,703         | 4,002,477            |
| Inventories                                                                                                               | 4,965,311         | 4,023,118            |
| Prepaid expenses                                                                                                          | 215,401           | 157,795              |
| Income tax receivable                                                                                                     | 249,831           | 13,631               |
| Deferred tax assets                                                                                                       | 148,486           | 148,486              |
| Total current assets                                                                                                      | 9,695,672         | 8,428,601            |
| Property and equipment, net                                                                                               | 16,386,906        | 16,464,176           |
| Other assets                                                                                                              | 343,901           | 294,682              |
|                                                                                                                           | \$ 26,426,479     | 25,187,459           |
| <u>Liabilities and Shareholders' Equity</u>                                                                               |                   |                      |
| Current liabilities:                                                                                                      |                   |                      |
| Line of credit                                                                                                            | \$ 3,521,690      | 382,717              |
| Current portion of long-term debt                                                                                         | 726,628           | 726,628              |
| Current portion of capital lease obligation                                                                               | 48,000            | 48,000               |
| Accounts payable                                                                                                          | 3,038,759         | 3,798,481            |
| Accrued liabilities                                                                                                       | 706,287           | 1,357,786            |
| Total current liabilities                                                                                                 | 8,041,364         | 6,313,612            |
| Long-term debt, net of current portion                                                                                    | 8,411,781         | 8,553,803            |
| Capital lease obligation, net of current portion                                                                          | 366,288           | 386,302              |
| Deferred tax liabilities                                                                                                  | 320,801           | 320,801              |
| Shareholders' equity:                                                                                                     |                   |                      |
| Capital stock, no par value; authorized 10,000,000 shares; issued and outstanding 3,359,706 at 2004 and 3,209,706 at 2003 | 5,343,020         | 5,139,019            |
| Deferred compensation                                                                                                     | (170,000)         |                      |
| Retained earnings                                                                                                         | 4,113,225         | 4,473,922            |
| Total shareholders' equity                                                                                                | 9,286,245         | 9,612,941            |
|                                                                                                                           | \$ 26,426,479     | 25,187,459           |

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See accompanying Notes to Condensed Financial Statements.

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## Condensed Statements of Cash Flows

(Unaudited)

|                                                                                        | Three Months Ended |           |
|----------------------------------------------------------------------------------------|--------------------|-----------|
|                                                                                        | March 31,          |           |
|                                                                                        | 2004               | 2003      |
| Cash flows from operating activities:                                                  |                    |           |
| Net earnings (loss)                                                                    | \$ (360,697)       | 66,682    |
| Adjustments to reconcile net earnings (loss) to net cash used in operating activities: |                    |           |
| Stock based compensation related to employee stock grant                               | 34,001             |           |
| Depreciation and amortization                                                          | 222,087            | 199,288   |
| Decrease (increase) in accounts receivable                                             | 774                | (315,180) |
| Increase in inventories                                                                | (942,193)          | (628,362) |
| Increase in prepaid expenses                                                           | (57,606)           | (428,575) |
| Increase in income taxes receivable                                                    | (236,200)          |           |
| Increase in other assets                                                               | (49,219)           | (9,382)   |
| Increase (decrease) in accounts payable                                                | (759,722)          | 396,788   |
| Increase (decrease) in accrued liabilities                                             | (651,499)          | 74,788    |
| Increase in income taxes payable                                                       |                    | 27,179    |
| Net cash used in operating activities                                                  | (2,800,274)        | (616,774) |
| Cash flows from investing activities:                                                  |                    |           |
| Additions to property and equipment                                                    | (144,817)          | (106,600) |
| Net cash used in investing activities                                                  | (144,817)          | (106,600) |
| Cash flows from financing activities:                                                  |                    |           |
| Payments on long term debt                                                             | (142,022)          | (103,611) |
| Payments on capital lease obligation                                                   | (20,014)           | (11,847)  |
| Proceeds from line of credit                                                           | 3,138,973          | 696,430   |
| Proceeds from sale of capital stock                                                    |                    | 19,694    |
| Net cash provided by financing activities                                              | 2,976,937          | 600,666   |
| Net increase (decrease) in cash and cash equivalents                                   | 31,846             | (122,708) |
| Cash and cash equivalents at beginning of period                                       | 83,094             | 350,433   |
| Cash and cash equivalents at end of period                                             | \$ 114,940         | 227,725   |
| Supplemental disclosures of cash flow information:                                     |                    |           |

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Cash paid during the period for:

|              |                   |                   |
|--------------|-------------------|-------------------|
| Interest     | \$ 123,392        | 109,576           |
| Income taxes | \$                | 48,991            |
|              | <u>          </u> | <u>          </u> |

See accompanying Notes to Condensed Financial Statements.

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**Table of Contents****PROVENA FOODS INC.**

## Notes to Condensed Financial Statements

March 31, 2004 and 2003 (Unaudited)

**(1) Basis of Presentation**

The accompanying unaudited condensed financial statements have been prepared in accordance with the requirements of Form 10-Q and, therefore, do not include all information and footnotes which would be presented were such financial statements prepared in accordance with accounting principles generally accepted in the United States for annual financial statement purposes. These statements should be read in conjunction with the audited financial statements presented in the Company's Form 10-K for the year ended December 31, 2003. In the opinion of management, the accompanying financial statements reflect all adjustments which are necessary for a fair presentation of the results for the interim periods presented. Such adjustments consisted only of normal recurring items. The results of operations for the three months ended March 31, 2004 are not necessarily indicative of results to be expected for the full year.

**(2) Inventories**

Inventories at March 31, 2004 and December 31, 2003 consist of:

|                 | <b>2004</b>         | <b>2003</b>      |
|-----------------|---------------------|------------------|
| Raw materials   | \$ 1,803,557        | 1,515,118        |
| Work-in-process | 1,292,535           | 951,388          |
| Finished goods  | 1,869,219           | 1,556,612        |
|                 | <b>\$ 4,965,311</b> | <b>4,023,118</b> |

**(3) Segment Data**

Business segment sales and operating income (loss) for the three months ended March 31, 2004 and 2003 and assets at March 31, 2004 and December 31, 2003 are as follows:

Three Months Ended

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|                                      | March 31,     |              |
|--------------------------------------|---------------|--------------|
|                                      | 2004          | 2003         |
| Net sales to unaffiliated customers: |               |              |
| Swiss American Sausage Division      | \$ 10,709,333 | 7,582,769    |
| Royal-Angelus Macaroni Division      | 1,609,219     | 1,429,572    |
| Total net sales                      | \$ 12,318,552 | 9,012,341    |
| Operating income (loss):             |               |              |
| Swiss American Sausage Division      | \$ (316,440)  | 173,545      |
| Royal-Angelus Macaroni Division      | (257,204)     | (82,907)     |
| Corporate                            | 34,522        | 42,256       |
| Operating income (loss)              | \$ (539,122)  | 132,894      |
|                                      | March 31,     | December 31, |
|                                      | 2004          | 2003         |
| Identifiable assets:                 |               |              |
| Swiss American Sausage Division      | \$ 20,561,734 | 19,901,183   |
| Royal-Angelus Macaroni Division      | 5,143,102     | 4,908,453    |
| Corporate                            | 721,643       | 377,823      |
| Total assets                         | \$ 26,426,479 | 25,187,459   |

**Table of Contents****(4) Stock-Based Compensation**

In accordance with Accounting Principles Board ( APB ) Opinion No. 25, Accounting for Stock Issued to Employees, the Company has not reported compensation expense for its grants of stock options. Had the Company reported the fair value at the date of grant as compensation expense under Statement of Financial Accounting Standards ( SFAS ) No. 123, Accounting for Stock-Based Compensation, the Company's net earnings (loss) would have been the pro forma amounts set forth below. For the restricted stock grant made in the current quarter, the compensation expense reported by the Company under APB Opinion No. 25 was the same as it would have been under SFAS No. 123.

|                                          | Three Months Ended |           |
|------------------------------------------|--------------------|-----------|
|                                          | March 31,          |           |
|                                          | 2004               | 2003      |
| Net earnings (loss), as reported         | \$ (360,697)       | 66,682    |
| Net stock-based compensation expense     |                    |           |
| Pro forma net earnings                   | (360,697)          | 66,682    |
| Weighted average number of shares        | 3,219,047          | 3,157,764 |
| Incremental shares for options           |                    |           |
| Weighted average plus incremental shares | 3,219,047          | 3,157,764 |
| Earnings (loss) per share:               |                    |           |
| Basic - as reported                      | \$ (.11)           | .02       |
| Basic - pro forma                        | \$ (.11)           | .02       |
| Diluted - as reported                    | \$ (.11)           | .02       |
| Diluted - pro forma                      | \$ (.11)           | .02       |

**(5) Earnings (Loss) per Share**

Basic earnings (loss) per share are net earnings (loss) divided by the weighted average number of common shares outstanding during the period, and diluted earnings (loss) per share are net earnings (loss) divided by the sum of the weighted average plus an incremental number of shares attributable to outstanding options. Options for 107,111 shares were not used for the diluted earnings (loss) calculations below because their effect was anti-dilutive.

**Table of Contents****ITEM 2. MANAGEMENT'S DISCUSSION AND ANALYSIS OF FINANCIAL CONDITION AND RESULTS OF OPERATIONS****Results of Operations**

|                                           | <b>Three Months Ended<br/>March 31,</b> |                 |
|-------------------------------------------|-----------------------------------------|-----------------|
|                                           | <b>2004</b>                             | <b>2003</b>     |
| <b>(Unaudited)</b>                        |                                         |                 |
|                                           | <b>(amounts in thousands)</b>           |                 |
| Net sales by division:                    |                                         |                 |
| <b>Swiss American</b>                     | \$ 10,709                               | \$ 7,583        |
| <b>Royal-Angelus</b>                      | 1,610                                   | 1,429           |
| <b>Total</b>                              | <b>\$ 12,319</b>                        | <b>\$ 9,012</b> |
| Sales in thousands of pounds by division: |                                         |                 |
| <b>Swiss American</b>                     | 6,479                                   | 5,275           |
| <b>Royal-Angelus</b>                      | 3,222                                   | 2,762           |

**Forward-Looking Statements**

The following discussion may contain forward-looking statements that express or imply expectations of future performance, developments or occurrences. Actual events may differ materially from these expectations due to uncertainties relating to the economy, competition, demand, commodities, credit markets, energy supplies and other factors.

**Swiss American Sausage Co. Meat Division**

Sales by the processed meat division increased about 41% in dollars and 23% in pounds in the 1st three months of 2004 over the same period in 2003. Sales in dollars increased proportionately more than in pounds because of higher selling prices reflecting higher meat costs. Swiss operated at a \$316,440 loss in the 1st quarter of 2004 compared to a \$173,545 profit for the 1st quarter of 2003. The primary cause of the loss in the 1st quarter of 2004 was a heightened concern about mad cow disease, which resulted in a rapid reformulation of products sold at prices which failed to fully reflect the increased cost of ingredients and decreased yields of the new formulations. The concern about mad-cow disease appears to have peaked and returned to normal levels and Swiss operated at a profit in March 2004. However, high workers' compensation cost and meat cost increases outpacing selling price increases are continuing their adverse impact on Swiss, and there is no indication of a reduction in workers' compensation cost for current year or that meat costs will level-off or decline.

**Royal-Angelus Macaroni Company Pasta Division**

The pasta division's sales increased about 13% in dollars and 17% in pounds in the 1st quarter of 2004 compared to the 1st quarter of 2003. The percentage increases were lower in dollars than in pounds because of an increased proportion of lower price-per-pound sales. Royal operated at a

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\$257,204 loss for the 1st quarter of 2004 compared to a \$82,907 loss for the 1st quarter of 2003. Sales and operating results continue to be adversely affected by intense

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competition in an industry already with an excess capacity experiencing a decrease in demand paralleling the popularity of the Atkins diet. The major cause of the increased operating loss was that in the 1st quarter of 2004 the second long-goods line became operational, depreciation commenced, capitalization of labor ceased, and the line began producing low margin goods but did not reach full capacity. The line is estimated to be 90% operational with trained personnel adequate to operate one shift per day. The line is expected to become 100% operational with trained personnel adequate to operate more than one shift per day during 2004, which is expected to benefit operating results.

## The Company

Company net sales were up about 37% and the Company realized net loss of \$379,538 in the 1st quarter of 2004 compared to net earnings \$66,682 for the 1st quarter of 2003. Both divisions contributed to the increased sales. Both divisions contributed to the decline from moderate net earnings to a substantial net loss. The Company's gross profit margin for the 1st quarter of 2004 was 3.8% compared to 11.3% a year ago. The Company's margin decreased from a year ago because the margins of both divisions decreased from the mad cow disease reformulation and commencement of operation of the second long-goods line.

General and administrative expenses were up about \$25,000 for the 1st quarter of 2004 compared to the same period in 2003 primarily because of recognition of a ratable portion of the stock grant compensation to Theodore A. Arena, partially offset by reduced health insurance costs. Distribution expenses were up about \$100,000 or 25% on a 37% increase in sales because of increased salesman payroll, advertising, freight and commissions. Net interest expense increased about \$14,000 because of the increased bond principal and the equipment on the second long-goods line, partially offset by lower borrowings under the bank line of credit in the 1st quarter of 2004 versus the 1st quarter of 2003. Other income decreased about \$22,000 primarily because of insurance proceeds received in the 1st quarter of 2003.

Meat plant employees are represented by United Food and Commercial Workers Union, Local 588, AFL-CIO, CLC under a collective bargaining agreement dated April 1, 2002 which expires April 2, 2006. Pasta plant employees are represented by United Food and Commercial Workers Union, Local 1428, AFL-CIO, CLC under a collective bargaining agreement dated October 2, 2002 which expires September 30, 2006. There has been no significant labor unrest at the division's plants and the Company believes it has a satisfactory relationship with its employees.

## Liquidity and Capital Resources

The Company has generally satisfied its normal working capital requirements with funds derived from operations and borrowings under its bank line of credit, which is part of a credit facility with Comerica Bank-California. The line of credit is payable on demand, is subject to annual review, and bears interest at a variable annual rate which is 0.75% over the bank's Base Rate. The maximum amount of the line of credit is the lesser of \$4,000,000, or 30% of eligible inventories plus 80% of eligible receivables, with a limit of \$1,000,000 for inventories, determined monthly. At March 31, 2004 the Base Rate was 4.0% per annum, the maximum amount of the line of credit was \$3,717,926 and the Company had \$3,521,690 of borrowings outstanding under the bank line of credit, resulting in \$196,236 of borrowings available under the line of credit.



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As part of the credit facility, on December 30, 2003 Comerica issued a \$6,378,750 5-year letter of credit supporting \$6,300,000 of variable rate demand bonds issued the same date. The bonds bear a variable rate of interest payable monthly and set weekly at a market rate 1.18% per annum at March 31, 2004. The Company pays a 1.5% per annum fee on the amount of the letter of credit and fees of the bond trustee estimated at 0.5% of the bond principal per year. Monthly payments of bond principal into a sinking fund are about \$12,900 per month, with annual increases calculated to amortize the bonds over 20 years. Before the expiration of the first 5 years, the Company and Comerica, or another acceptable financial institution, must agree upon renewal of the letter of credit and future monthly principal payments and amortization, or the Company must repay the bonds.

Also as part of the credit facility, the bank made four loans to the Company for the new meat plant, a \$1,280,000 real estate loan and three equipment loans totalling \$2,614,788. The real estate loan was made in December 1999, bears a fixed rate of interest of 9.1% per annum and is payable in equal monthly payments of principal and interest over its 25 year term. Each equipment loan bears a variable rate of interest and is payable in equal monthly payments of principal plus interest over its term, with issue date, initial amount, term and rate as follows: July 1999, \$1,000,000, 7 year, bank's Base Rate; September 1999, \$1,200,000, 7 year, bank's Base Rate plus 0.25%; and December 1999, \$414,788, 5 year, bank's Base Rate plus 0.75%.

All parts of the credit facility are secured by substantially all of the Company's assets, including accounts receivable, inventory, equipment and fixtures, the Company's two pasta buildings and the meat plant, none of which is otherwise encumbered. The credit facility prohibits, without the bank's consent, dividends, mergers, acquisitions, purchase or disposal of assets, borrowing, granting security interests, and changes of management and requires a tangible net worth greater than \$9,300,000; a debt to tangible net worth ratio of not more than 2 to 1; cash flow coverage not less than 1.25 to 1; and a quick ratio of cash and account receivables to current liabilities of 0.5 to 1. The Company was in default under the tangible-net-worth and cash-flow-coverage covenants at March 31, 2004 and the bank has waived the defaults. The bank has agreed to modifications of the covenants and the Company expects to be in compliance with all of the covenants, as modified, for the next 12 months.

The Company purchased a second long-goods line for the pasta plant in 2003 and financed part of the cost on October 28, 2003 by an \$866,750 five-year term equipment loan from General Electric Capital Corporation bearing interest at 3.65% over a Federal Reserve rate and payable in equal monthly payments of principal plus interest. The second line became operational in the 1<sup>st</sup> quarter of 2004 and is more modern and expected to produce high quality goods faster and more efficiently than Royal's existing line.

Cash and cash equivalents increased \$31,846 in the 1st quarter of 2004 compared to a \$122,708 decrease in the 1st quarter of 2004. Operating activities used \$2,800,274 of cash primarily from the net loss, an increase in inventories and decreases in accounts payable and accrued liabilities, partially offset by depreciation and amortization. The increase in inventories was caused by a build-up of inventories at Swiss to produce and provide product reformulated because of increased concerns about mad cow disease. Investing activities used \$144,817 of cash for additions to property and equipment, and financing activities provided \$2,976,937 of cash primarily from increased borrowings under the bank line of credit, partially offset by payments on long term debt and the capital lease obligation.

**Table of Contents****Commitments and Contingencies**

The following table shows the long-term debt principal and capital lease obligation payments due in the specified periods as of March 31, 2004. The lease payments are estimates because they are proportional to pounds of a product sold.

|                          | Nine Months Ending |      | Year Ending  |      |      |      |            |
|--------------------------|--------------------|------|--------------|------|------|------|------------|
|                          | December 31,       |      | December 31, |      |      |      |            |
| (amounts in thousands)   | Totals             | 2004 | 2005         | 2006 | 2007 | 2008 | Thereafter |
| Long-Term Debt           | \$ 9,139           | 337  | 379          | 281  | 74   | 80   | 7,988      |
| Capital Lease Obligation | 414                | 36   | 48           | 48   | 48   | 48   | 186        |
| Totals                   | \$ 9,553           | 373  | 427          | 329  | 122  | 128  | 8,174      |

The Company expects that its operations and bank line of credit will provide adequate working capital to satisfy the normal needs of its operations for the foreseeable future, including cash flow to service its debt. The 1st quarter usually requires higher cash expenditures than any other quarter because of annual retirement benefit contributions and initial insurance premiums.

The Company believes that it has a good relationship with Comerica Bank-California, as evidenced by the bank's previous over-advances under the line of credit, waivers in prior years of defaults under the financial covenants and modifications of the financial covenants. That relationship is crucial to the Company, because the line of credit is payable on demand, the Company could not make an immediate repayment of the line of credit, and a failure to repay the line after demand would render the entire credit facility in default. As a result, the bank has the power to require that the credit facility be restructured or refinanced.

**Critical Accounting Policies**

The Securities and Exchange Commission defines a critical accounting policy as one which is both important to the portrayal of the registrant's financial condition and results of operations and requires management's most difficult, subjective or complex judgments, often as a result of the need to make estimates about the effect of matters that are inherently uncertain. Critical for the Company are determining the allowance for doubtful accounts and valuing inventory.

*Allowance for Doubtful Accounts.* The Company sells to its customers on credit and grants credit to those who are deemed credit worthy based on the Company's analysis of their credit history. The Company's standard payment terms are net 30 days. The Company reviews its accounts receivable balances and the collectibility of those balances on a periodic basis. Based on the Company's analysis of the length of time that the balances have been outstanding, the pattern of customer payments, its understanding of the general business conditions of its customers and its communications with its customers, the Company estimates the recoverability of those balances. When recoverability is uncertain and the unrecoverable amounts can be reasonably estimated, the Company records bad debt expense and increases the allowance for accounts receivable by the amounts estimated to be unrecoverable. If the data the Company uses to assist in the calculation of the allowance for doubtful accounts does not reflect its future



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ability to collect outstanding receivables, additional provisions for doubtful accounts may be needed and the Company's future results of operations could be materially affected. At March 31, 2004, the Company had no allowance for doubtful accounts based on the factors stated above. Additionally, based on the Company's analysis, there is no indication that a material amount of receivables is uncollectible.

*Inventory.* Inventory is valued at the lower of cost or market, where market is generally the fair value less the cost to sell. The Company reviews the carrying value of its inventory on a periodic basis by determining the market value for the items in inventory and comparing the market value to the carrying value. In instances where the market value is lower than the carrying value, the Company writes down the inventory accordingly. If circumstances change (e.g. unexpected shifts in market demand) there could be a material impact on the net realizable value of the inventory.

Estimates involving critical accounting policies are based on historical data and anticipated future events, and actual results may differ from the Company's estimates.

## **New Accounting Standards**

New accounting standards and interpretations are adopted by the Company as they become effective. In the opinion of management, recently released standards and interpretations not effective at March 31, 2004, will not have a material effect on the Company's financial position or results of operations.

## **ITEM 3. QUANTITATIVE AND QUALITATIVE DISCLOSURE ABOUT MARKET RISK**

The variable rate demand bonds, the bank line of credit, and the equipment loans bear variable rates of interest (see **Liquidity and Capital Resources** under **Item 2. Management's Discussion and Analysis of Financial Condition and Results of Operations**) which tend to follow market interest rates and change the Company's interest expense in the same direction as changes in interest rates. A 1% per annum change in the rate borne by the variable rate demand bonds would change annual interest expense by almost \$63,000. Assuming an average bank line of credit balance of \$3,000,000 plus \$1,200,000 average principal balance of equipment loans, a 1% per annum change in the rate borne by those borrowings would change annual interest expense by \$42,000.

## **ITEM 4. CONTROLS AND PROCEDURES**

*Disclosure Controls and Procedures.* The Company's management, with the participation of the Company's Chief Executive Officer and Chief Financial Officer, has evaluated the effectiveness of the Company's disclosure controls and procedures (as defined in Rules 13a-15(e) and 15d-15(e) under the Securities Exchange Act of 1934, as amended (the "Exchange Act")) as of the end of the period covered by this report. Based on that evaluation, the Company's Chief Executive Officer and Chief Financial Officer have concluded that, as of the end of such period,

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the Company's disclosure controls and procedures are effective in recording, processing, summarizing and reporting, on a timely basis, information required to be disclosed by the Company in the reports that it files or submits under the Exchange Act.

*Internal Control Over Financial Reporting.* The Company's management, with the participation of the Company's Chief Executive Officer and Chief Financial Officer, also conducted an evaluation of the Company's internal control over financial reporting to determine whether any changes occurred during the Company's fourth fiscal quarter that have materially affected, or are reasonably likely to materially affect, the Company's internal control over financial reporting. Based on that evaluation, the Company's Chief Executive Officer and Chief Financial Officer have concluded that there have been no such changes during the Company's fourth fiscal quarter.

## **PART II. OTHER INFORMATION**

**ITEM 1. LEGAL PROCEEDINGS** No significant litigation.

**ITEM 2. CHANGES IN SECURITIES, USE OF PROCEEDS AND ISSUER PURCHASES OF EQUITY SECURITIES** None.

**ITEM 3. DEFAULTS UPON SENIOR SECURITIES** None.

**ITEM 4. SUBMISSION OF MATTERS TO A VOTE OF SECURITY HOLDERS** None.

**ITEM 5. OTHER INFORMATION**

### **Common Stock Repurchase and Sale**

During the 1st three months of 2004, the Company did not purchase any shares of its common stock under its stock repurchase program.

During the 1st three months of 2004, the Company sold no shares under its 1988 Employee Stock Purchase Plan because the plan was suspended pending the registration of additional shares under a Form S-8 Registration Statement, which occurred on April 9, 2004. From inception of the Plan through March 31, 2004, employees have purchased a total of 731,252 shares.

### **American Stock Exchange Listing**

The Company's common stock trades on the American Stock Exchange under the ticker symbol PZA .

### **Cash Dividends Paid**

No cash dividends were paid in the 1st quarter of 2004.

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