

SPACEHAB INC \WA\  
Form DEFA14A  
November 02, 2005

UNITED STATES

SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

## SCHEDULE 14A

(Rule 14a-101)

Schedule 14A Information

Proxy Statement Pursuant to Section 14(a) of the  
Securities Exchange Act of 1934

Filed by the Registrant ☒

Filed by a Party other than the Registrant ☐

Check the appropriate box:

- ☐ Preliminary Proxy Statement
- ☐ Confidential, for Use of the Commission Only (as permitted by Rule 14a-6(e)(2))
- ☐ Definitive Proxy Statement
- ☒ Definitive Additional Materials
- ☐ Soliciting Material Pursuant to §240.14a-12

### SPACEHAB, Incorporated

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(Name of Registrant as Specified In Its Charter)

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(Name of Person(s) Filing Proxy Statement, if other than the Registrant)

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Payment of Filing Fee (Check the appropriate box):

☒ No fee required.

☐ Fee computed on table below per Exchange Act Rules 14a-6(i)(4) and 0-11.

1. Title of each class of securities to which transaction applies:

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2. Aggregate number of securities to which transaction applies:

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3. Per unit price or other underlying value of transaction computed pursuant to Exchange Act Rule 0-11 (set forth the amount on which the filing fee is calculated and state how it was determined):

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4. Proposed maximum aggregate value of transaction:

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5. Total fee paid:

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☐ Fee paid previously with preliminary materials.

☐ Check box if any part of the fee is offset as provided by Exchange Act Rule 0-11(a)(2) and identify the filing for which the offsetting fee was paid previously. Identify the previous filing by registration statement number, or the Form or Schedule and the date of its filing.

1. Amount Previously Paid:

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2. Form, Schedule or Registration Statement No.:

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3. Filing Party:

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4. Date Filed:



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November 1, 2005

Dear Shareholder:

In recent weeks you should have received a proxy, supplemental proxy materials and updated proxy card for approving certain matters in connection with SPACEHAB's exchange offer and consent solicitation regarding our outstanding notes. **Your vote is very important.** We urge you to vote **FOR** the offer and submit your proxy by telephone, the Internet or mail before the special meeting of shareholders on November 10, 2005 to ensure this transaction is approved. Due to amendments made to the original proxy, you should receive and **complete a second proxy card** dated October 20, 2005 even if you submitted the original proxy card.

If the exchange offer is successful, your Company will issue new 5.5% senior convertible notes due 2010 in exchange for its outstanding 8.0% subordinated convertible notes due 2007. These new notes will have a conversion price of \$1.50 per share, which represents a substantial premium over today's market price for your Company's stock. The successful consummation of this exchange offer will produce immediate benefits by reducing annual interest cost by approximately \$1.5 million. The prospect of an eventual conversion of the new notes into stock, along with three more years before repayment would be required, will give your Company the critical resources it needs to invest in opportunities instrumental to ongoing commercial space access initiatives.

In addition, we do not believe that the Company's cash flows between now and October 2007 will be sufficient to repay the \$63.3 million of outstanding notes on their current maturity date. If the exchange offer is not successful, your Company may be required to divest core assets to generate sufficient funds to repay the outstanding notes at maturity and, if such divestitures are not successful, to seek a restructuring of your Company's debt.

We are asking you, as one of our shareholders, to approve the increase in our authorized common stock to 70 million shares and to approve this transaction. The new shares will be required if and when the new notes issued in this transaction are tendered for conversion into stock. Institutional Shareholder Services and Glass Lewis, leading providers of proxy voting and corporate governance services, concur with your Company's decision to conduct this transaction and support votes **FOR** the proposals. We, the management of your Company, believe that this transaction is critical for the future of SPACEHAB and we ask for your affirmative vote on the two issues being presented to the shareholders in this special meeting of shareholders. If you have not done so already, **please mark and return your proxy card** as soon as possible or cast your vote at [www.proxyvote.com](http://www.proxyvote.com) using the control number included on your proxy card.

I feel strongly that this transaction is in the best interests of both the Company and you, the shareholders. We recommend that you read all proxy materials including the prospectus sent with the proxy we mailed you, specifically our discussion on Reasons for Seeking Shareholder Approval.

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If you have any questions or need assistance in voting your shares, please call our proxy solicitor, Georgeson Shareholder Communications, Inc., toll free at 1-800-790-6795.

Sincerely,

Michael E. Kearney

President and Chief Executive Officer